



SCALE AND CONTROL INC.

Toll Free: 888-239-0552

Tel: 713-352-3071

sales@scaleandcontrol.com

HOW TO LOAD CUSTOMERS

- From the home screen of the app, click the menu button (Top left-hand side)
- Select **CUSTOMERS**
- Click the “+” button on the top right-hand side
- Input customer information (all lines not required to be filled)
- Click **SUBMIT**
- You can add up to 200 different customers
- To edit a certain customers information, simply tap on the customer you want to edit, change accordingly, click **SUBMIT**

***Too add/change customer on home page:** To add/change customer on home page: Click the icon that shows either a customer’s name or select customer, choose which customer you are loading, and click **OK**

FOR QUESTIONS OR CONCERNS CALL TECH SUPPORT 888-239-0552