



SCALE AND CONTROL INC.

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HOW TO LOAD MATERIALS

- From the home page of the app, click the menu button (top left of screen)
- Select **MATERIALS**
- Click the “+” button on the top right-hand side of the screen
- Fill in the top 2 boxes with material name
- Select Unit Type based on how you weigh (Weight, Volume, Quantity)
- Select Sales Unit (LBS, Tons, Ton mt, Kgs, Yards, Ft, m)
- Once completed, click **SUBMIT**
- You can add up to 200 materials

*Make sure that whatever unit you weigh in that it matches up in settings by going to the settings page, and change units accordingly

****To select and/or change material on home page:** Select the icon or the select material box on the bottom left hand side of the screen

FOR QUESTIONS OR CONCERNS CALL TECHNICAL SUPPORT 888-239-0552